

Dear Inquirer:

Thank you for contacting PAHRC. In order to request genealogical research, please complete the enclosed form(s), attach any supporting documentation, and return them to me.

Genealogical research demands a great deal of time, and because of the volume of requests, we must charge for this service as follows:

\$25.00 for an initial search of one hour and correspondence

\$15 for each additional hour of research

Typically, the search for one family (father, mother, children) takes approximately 2-3 hours. The more detailed information that you can provide will help keep research time to a minimum. Please send a check to cover the cost of one or two hours of research, depending on the scope of your request. You will be billed for subsequent hours of research, if necessary.

Please note that PAHRC will conduct research into baptismal and marriage records prior to the year 1920. All records after 1920 must be obtained from the individual parish. We hold records for those parishes currently in the Archdiocese of Philadelphia, which includes the city of Philadelphia and the surrounding counties of Bucks, Chester, Delaware and Montgomery.

There is no diocesan-wide index to the records. The most important piece of information you can provide is to indicate where a family lived, thereby establishing the correct parish.

Thank you for your interest, and I hope we can be of assistance to you.

Sincerely,

Christine Friend
Assistant Archivist